



Higher Education

“By utilizing Comsquared’s UNISearch family of products, Universities will provide a high level of service to students and prospective students, control expenses and gain control of overwhelming volumes of paper.”

Today, higher education institutions deal with increased competition for students requiring rapid responses to applications, stricter legal document requirements all while managing tighter operating budgets. Many universities and colleges are turning to automation of business process and document imaging to help streamline their admissions processes.



Higher Education

Think about the sheer number of paper and electronic documents circulating throughout the campus: admission applications, loan applications, transcripts, applications for financial aid, and on and on. Now think of the complex, time-consuming processes for locating, tracking and responding when there is a need to retrieve this information. Multiple parties - students, faculty, admissions, counselors - need timely access to these critical documents. And, with applicant rates growing steadily, the need for a solution to increase operating efficiency is a must.

Comsquared's solutions enable higher education institutions to effectively and efficiently meet this increased demand by:

- **Lowering Processing Costs** – Image-based processes typically cost 30% less than the same paper-based processes. Electronic solutions provide network access to documents; eliminating copying, faxing, mailing, filing and storage costs.
- **Increasing Productivity** – Electronic routing, tracking and online approval of forms and documents enable institutions to process more applications with less staff.
- **Improving Customer Service** – Automated processing and real-time access to information accelerates the admissions decision process, thereby increasing the potential for student attendance.
- **Facilitating Student & Faculty Retention** – Automated collection and processing of paper and digital forms facilitate a faster and more accurate response to student and faculty requests.
- **Leveraging Existing Technology Investments** – Comsquared's commitment to open standards ensures effortless integration with existing database, student services and back office systems.
- **Improve regulatory compliance and audit response capabilities** – Comsquared's products insure unquestionable compliance with such acts as *Gramm-Leach Bliley* and *FERPA*. Security, protection and audit-trail proof is at the foundation of all Comsquared's solutions.

BENEFITS



Comsquared Systems is committed to helping our clients solve their business issues by creatively applying technology. Comsquared has a long history of leadership and innovation with Educational Institutions.

By automating manually intensive processes, colleges and universities can be more productive with fewer resources. The ability to bring information online enables institutions to serve their students and faculty faster with more accurate, up-to-date information.

Higher education institutions utilize *UNISearch* to optimize and streamline the full range of operations, including:

- Financial Aid
- Bursar
- Human Resources
- Accounting
- Admissions
- Accounts Payable
- Purchasing
- Facility Plans & Drawings